

# Consolidated Financial Statements

## Town of Wolfville

March 31, 2020



A cultivated experience for the mind, body, and soil

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## Independent auditor's report

### To the Mayor and Council of the Town of Wolfville

#### Opinion

We have audited the consolidated financial statements of the Town of Wolfville ("the Town"), which comprise the consolidated statement of financial position as at March 31, 2020, and the consolidated statements of operations, changes in net financial assets (debt) and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Town of Wolfville as at March 31, 2020, and its results of operations, its changes in its net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the consolidated Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

## Auditor's Responsibilities for the Audit of the consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Other matters

Our audit was conducted for the purposes of forming an opinion on the consolidated financial statements taken as a whole. The supplementary schedules on pages 19 – 31 are presented for purposes of additional information and are not a required part of the consolidated financial statements. Such information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion, in the audit of the consolidated financial statements taken as a whole.

The financial statements of The Town of Wolfville for the year ended March 31, 2019, were audited by another auditor who expressed an unmodified opinion on those statements on July 30, 2019.

*Grant Thornton LLP*

Kentville, Canada  
July 21, 2020

Chartered Professional Accountants

# Management's responsibility for the consolidated financial statements

The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements. A summary of the significant accounting policies are described in Note 2 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements.

Town Council fulfils its responsibility through its budget process and review of quarterly financial updates vetted first through Audit Committee. The Audit Committee also meets with management and the external auditors to review the consolidated financial statements and discuss any significant reporting or internal control matters prior to the approval of the consolidated financial statements by Town Council.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Town of Wolfville and meet when required. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

On behalf of the Town of Wolfville



Erin Beaudin, CAO



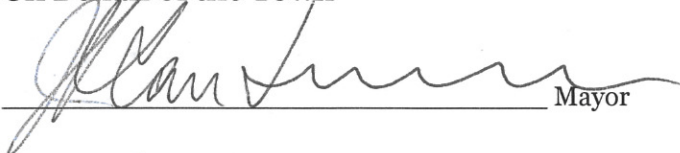
Mike MacLean, Director of Finance

Town of Wolfville  
 Consolidated Statement of Financial Position  
 As at March 31, 2020

	2020 \$	2019 \$
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalent	2,512,062	2,694,495
Cash – Capital reserve fund (note 11)	3,124,500	3,685,247
Receivables (note 4)	879,066	859,718
	<u>6,515,628</u>	<u>7,239,460</u>
<b>Liabilities</b>		
Temporary bank indebtedness	183,158	42,011
Payables and accruals	1,302,504	602,128
Deferred revenue	648,334	287,942
Other	33,681	48,612
Long-term debt (note 5)	6,363,254	6,037,995
	<u>8,530,931</u>	<u>7,018,688</u>
<b>Net financial (debt) asset</b>	<u>(2,015,303)</u>	<u>220,772</u>
<b>Non-financial assets</b>		
Tangible capital assets (note 6)	28,986,203	25,926,387
Prepaid expenses	56,809	60,087
Inventories	24,978	23,133
Work-in-process	543,994	556,842
	<u>29,611,984</u>	<u>26,566,449</u>
<b>Accumulated surplus</b>	<u>27,596,681</u>	<u>26,787,221</u>

Contingency (note 12)

**On Behalf of the Town**

  
 \_\_\_\_\_ Mayor

  
 \_\_\_\_\_ Chief Administrative Officer

The accompanying notes are an integral part of these consolidated financial statements.

Town of Wolfville  
Consolidated Statement of Operations  
As at March 31, 2020

	<b>Budget 2020 \$</b>	<b>Actual 2020 \$</b>	<b>Actual 2019 \$</b>
<b>Revenue</b>			
Taxes	7,216,800	7,293,895	6,979,010
Grants in lieu of taxes	992,500	981,513	992,920
Sale of services	769,400	796,469	795,424
Other revenue from own sources	197,600	265,891	340,828
Unconditional transfers from other governments	71,100	71,037	71,014
Conditional transfers from governments and others	436,000	614,000	413,386
Metered sales	718,800	709,143	664,292
Sprinkler services	8,300	10,817	8,883
Other	30,900	40,603	32,902
	<u>10,441,400</u>	<u>10,783,368</u>	<u>10,298,659</u>
<b>Expenses</b>			
General government services	1,589,300	1,516,942	1,387,489
Protective services	2,083,500	2,185,355	2,043,660
Transportation services	2,332,800	2,252,760	2,337,736
Environmental health services	1,084,700	1,135,055	1,028,721
Environmental development services	990,500	961,309	896,766
Recreational and cultural services	903,400	986,770	798,022
Water			
Power and pumping	121,200	156,509	112,171
Treatment	115,100	149,336	98,128
Transmission and distribution	252,800	203,307	256,798
Administrative	241,900	259,148	257,300
Interest and other debt charges	16,100	22,323	21,594
Amortization	158,300	145,094	137,699
	<u>9,889,600</u>	<u>9,973,908</u>	<u>9,376,084</u>
<b>Annual surplus</b>	<u>551,800</u>	<u>809,460</u>	<u>922,575</u>
<b>Accumulated surplus – Beginning of year</b>		<u>26,787,221</u>	<u>25,864,646</u>
<b>Accumulated surplus – End of year</b>		<u>27,596,681</u>	<u>26,787,221</u>

The accompanying notes are an integral part of these consolidated financial statements.

Town of Wolfville  
Consolidated Statement of Changes in Net Financial Assets (Debt)  
For the year ended March 31, 2020

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	<b>Budget 2020 \$</b>	<b>Actual 2020 \$</b>	<b>Actual 2019 \$</b>
<b>Annual surplus</b>	551,800	809,460	922,575
Acquisition of tangible capital assets	(3,512,300)	(4,701,524)	(1,399,913)
Loss (gain) on disposal	-	85,349	(54,015)
Proceeds on disposal	-	16,000	56,522
Amortization	1,348,900	1,540,359	1,336,372
	<u>(2,163,400)</u>	<u>(3,059,816)</u>	<u>(61,034)</u>
Prepaid expenses	-	3,278	(8,702)
Inventory	-	(1,845)	1,393
Work-in-process	-	12,848	(282,598)
	<u>-</u>	<u>14,281</u>	<u>(289,907)</u>
<b>Change in net financial assets (debt)</b>	<u>(1,611,600)</u>	<u>(2,236,075)</u>	<u>571,634</u>
<b>Net financial assets (debt) – Beginning of year</b>		<u>220,772</u>	<u>(350,862)</u>
<b>Net financial assets (debt) – End of year</b>		<u>(2,015,303)</u>	<u>220,772</u>

The accompanying notes are an integral part of these consolidated financial statements.



Town of Wolfville  
Consolidated Statement of Cash Flows  
For the year ended March 31, 2020

	2020 \$	2019 \$
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Annual surplus	809,460	922,575
Charges to annual surplus not involving cash		
Loss (gain) on disposal of tangible capital assets	85,349	(54,015)
Amortization of tangible capital assets	1,540,359	1,336,372
	<u>2,435,168</u>	<u>2,204,932</u>
Change in non-cash working capital		
Decrease (increase) in receivables	(19,348)	(236,411)
Increase (decrease) in payables and accruals	(40,795)	144,101
Increase (decrease) in other liabilities	345,461	57,341
Decrease (increase) in prepaid expenses	3,278	(8,702)
Decrease (increase) in inventories	(1,845)	1,393
	<u>2,721,919</u>	<u>2,162,654</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	(4,701,524)	(1,399,913)
Change in payables and accruals for tangible capital assets and work-in-process	741,171	96,578
Decrease (increase) in work-in-process	12,848	(282,598)
Proceeds on disposal of tangible capital assets	16,000	56,522
	<u>(3,931,505)</u>	<u>(1,529,411)</u>
<b>Financing activities</b>		
Increase in temporary bank indebtedness	141,147	(181,074)
Proceeds from debt issue	976,100	1,029,750
Long-term debt principal repayment	(650,841)	(635,991)
	<u>466,406</u>	<u>212,685</u>
<b>Net increase (decrease) in cash</b>	(743,180)	845,928
<b>Cash – Beginning of year</b>	<u>6,379,742</u>	<u>5,533,814</u>
<b>Cash – End of year</b>	<u>5,636,562</u>	<u>6,379,742</u>
<b>Cash represented by:</b>		
Cash	2,512,062	2,694,495
Cash – Capital reserve fund (note 13)	3,124,500	3,685,247
	<u>5,636,562</u>	<u>6,379,742</u>

The accompanying notes are an integral part of these consolidated financial statements.

## **1 Status and nature of activities**

The consolidated financial statements of the Town of Wolfville (the “Town”) are prepared by management in accordance with Public Sector Accounting Standards, as recommended by the Public Sector Accounting Board of CPA Canada. Significant aspects of the accounting policies adopted by the Town are as follows:

## **2 Summary of significant accounting policies**

### **a) Reporting entity**

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in fund balances and in financial position of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Town and which are owned or controlled by the Town.

Inter-departmental and organizational transactions and balances are eliminated.

Trust funds are excluded from the consolidated financial statements but are disclosed on pages 29 and 30.

### **b) Basis of accounting**

The basis of accounting followed in the consolidated financial statement presentation includes revenues in the period in which the measurable transactions or events occurred that gave rise to the revenues and measurable expenditures in the period the goods and services are acquired, and a liability is incurred or transfers are due. Government transfers are recognized as revenue in the period that the events giving rise to the transfer occurred; provided the transfers are authorized, any eligibility criteria have been met by the Town, and reasonable estimates of the amounts can be made.

### **c) Fund accounting**

Funds within the consolidated financial statements consist of the Town Operating, Town Capital, Water Operating, Water Capital, Operating Reserve fund and Capital Reserve fund. Transfers between funds are recorded as adjustments to the appropriate fund balance.

### **d) Valuation allowance**

For uncollected taxes and rates, the Town provides a valuation allowance for estimated losses that will be incurred in collecting receivables outstanding.

## 2 Summary of significant accounting policies (continued)

### e) Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, bank overdrafts, and short-term deposits with original maturities of three months or less. Bank borrowings are considered to be financing activities.

### f) Use of estimates

In preparing the Town's consolidated financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the consolidated financial statements and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates. Estimates include the expected useful life of assets and the defined pension obligations.

### g) Revenue recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty.

Property tax billings are prepared by the Town based on assessment rolls issued by the Property Valuation Services Corporation. Tax rates are established annually by Council during the budget approval process. Tax adjustments as a result of appeals and re-assessment are recorded when the result of the appeals process is known.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or services performed.

### h) Work-in-process

Work-in-process ("WIP") is recorded at cost and occurs with instances where a capital project is not complete as at year end. Costs include any costs applicable to tangible capital assets. The capital cost reported as WIP as at year end becomes capitalized to tangible capital asset costs when the project is subsequently complete. In some cases, the costs are related to pre-construction engineering design for projects identified through the Town's Ten-Year Capital Investment Plan. The Town annually reviews the engineering costs for future projects to ensure the value of the work performed has not been impaired.

**Summary of significant accounting policies (continued)**

**i) Tangible capital assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. Donated assets are recorded at their estimated fair market value upon acquisition.

The cost, less residual value, of the tangible capital asset is amortized on a straight-line basis over its useful life. Assets under construction are not amortized until the asset is put into use. Amortization is recorded as an expense commencing in the year of acquisition.

The estimated useful lives are as follows:

**Town general capital**

Land Improvements (includes LED Street lights)	10-25 years
Traffic lights	25 years
Small and office equipment	4-5 years
Motor vehicles	10-15 years
Fixed and moveable equipment	10 years
Streets, road and curbs	25 years
Sidewalks	25 years
Operating plants (sewage treatment)	25-50 years
Lift stations	25 years
Municipal buildings	40 years
Other infrastructure	50 years

**Water utility**

Structures, improvements and wells	25-75 years
Equipment	1-10 years
Transmission, distribution and hydrants	50-75 years
Services	50 years
Meters	25 years

**j) Liability for contaminated sites**

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all the following criteria are met:

- i. An environmental standard exists;
- ii. Contamination exceeds the environmental standard;
- iii. The Town is directly responsible or accepts responsibility; and
- iv. A reasonable estimate of the amount can be made

Management has reviewed potential sites where they feel a material liability may exist and has concluded there is no known liability at this time.

**Summary of significant accounting policies** (continued)

**k) Employee future benefits**

**Defined benefit plan**

The Town maintains a contributory defined benefit pension plan for a past employee that provides pensions based on length of service and annual earnings. The Town uses the immediate recognition approach to account for its defined benefit pension plan. The accrued benefit obligations are determined using the most recent actuarial valuation report prepared for funding purposes.

An actuarial valuation of the plan was completed for January 1, 2018 and has been updated by extrapolation to March 31, 2020. Actuarial valuations are performed every three years.

Plan assets are measured at fair value.

The Town would recognize the plan funded deficiency if the accrued obligation was greater than the fair value of the plan assets on the consolidated statement of financial position.

Actuarial gains and losses and past service costs are included in the cost of the plan for the year in the consolidated statement of operations.

**Defined contribution plan**

The Town offers a defined contribution pension plan to employees. An expense is recorded in the period when the Town is obligated to make contributions for services rendered by the employee. Any unpaid contributions are included in payables and accruals on the consolidated statement of financial position.

**l) Inventories**

Inventories of materials and supplies held for consumption are valued at the lower of cost and net realizable value, with cost determined by the average cost method.

**m) Capital reserve fund**

Capital reserve funds represent the amounts set aside to finance future capital expenditures. Reserves are established at the discretion of Council and/or in accordance with the Province of Nova Scotia Financial Reporting and Accounting Manual ("FRAM"). Transfers from the reserve funds are restricted in use in accordance with FRAM.

**n) Restructuring transactions**

Effective for the fiscal year beginning April 1, 2018, the Town was required to adopt *Public Sector Accounting Section 3430, Restructuring Transactions*, which establishes the disclosure requirements for restructuring transactions. Management has determined that there are no transactions to disclose at this time.

**Summary of significant accounting policies** (continued)

**o) Budget**

The budget figures contained in these financial statements were approved by Council on March 18, 2019 in its original operating plan. The budget figures contained in these financial statements have been adjusted to include amortization in accordance with Public Sector accounting requirements. Note 13 outlines the original operating plan and the adjustments made to come to the budget figures shown in these financial statements.

**p) Sick leave**

The Town is liable for accumulated sick leave to a maximum of 90 unused days for each employee with two employees falling under the previous maximum of 180 days. The total estimated liability pertaining to this contingency as at March 31, 2020 was determined by management to not be material. As a result, no liability is recorded in these financial statements. The estimation is based upon historical information and the likelihood of the sick leave to be used by the employee.

**3 Contributions to Boards and Commissions**

**Other Boards and Commissions - less than 100% interest**

The Town is required to finance the operation of the various Boards and Commissions, along with the other Municipal Units in Kings County, to the extent of its participation based on assessment or population formula. The financial results of these Boards and Commissions are not consolidated in the Town's financial statements.

In addition to any budgeted contributions, the Municipal Units share in the deficits or surpluses of these Boards based on their sharing percentages. Where shareable deficits or surpluses are measurable, they are accrued in the current year results, otherwise they are recorded in the following year results.

**Annapolis Valley Regional Housing Authority**

For the year ended March 31, 2020, the Town's share of the deficit was \$50,786 (2019 - \$38,924).

**Annapolis Valley Regional Centre for Education — 5.06%**

For the year ended March 31, 2020, the Town contributed \$763,704 (2019 - \$738,012) to the Centre as its share of the operating expenditures.

**Valley Regional Enterprise Network — 7.7%**

For the year ended March 31, 2020, the Town was no longer a party to the REN Intermunicipal Service Agreement and therefore did not contribute to the organization (2019 - \$22,766).

**Valley Waste Management Authority — 8.23%**

For the year ended March 31, 2020, the Town's share of the Authority's capital and operating expenditures was \$542,931 (2019 - \$515,526).

**Summary of significant accounting policies** (continued)

**Valley Community Fibre Network— 6.20%**

For the year ended March 31, 2020, the Town's share of the Authority's capital and operating expenditures was \$4,007 (2019 - \$2,936).

**Annapolis Valley Regional Library — 3.5%**

For the year ended March 31, 2020, the Town's share of the deficit was \$24,320 (2019 - \$24,320).

**Kings Transit Authority — 15%**

For the year ended March 31, 2020, the Town's share of the Authority's capital and operating expenditures was \$158,417 (2019 - \$178,757).

**4 Receivables**

	<b>2020</b>	<b>2019</b>
	\$	\$
Taxes receivable		
<b>Balance – Beginning of year</b>	334,750	256,920
Current year's levy	<u>7,717,928</u>	<u>7,397,236</u>
	8,052,678	7,654,156
<b>Collections</b>	<u>(7,598,556)</u>	<u>(7,319,406)</u>
<b>Balance – End of year</b>	454,122	334,750
Water rates (net of \$3,500 valuation allowance)	153,172	141,591
Sewer rates (net of \$1,000 valuation allowance)	122,169	109,298
Other receivables (net of \$3,500 valuation allowance)	<u>149,603</u>	<u>274,079</u>
	<u><b>879,066</b></u>	<u><b>859,718</b></u>

**Summary of significant accounting policies** (continued)

**5 Long-term debt**

	<b>2020</b>	<b>2019</b>
	\$	\$
MFC debenture, bearing interest from 2.95% to 3.05%, payable in annual instalments of \$58,805 to May 2029, \$43,805 to 2034, with \$219,025 to be refinanced in 2034, payable in annual installments of \$43,805 thereafter, plus interest, maturing in fiscal 2039	976,100	-
MFC debenture, bearing interest from 2.06% to 3.50%, payable in annual instalments of \$64,150 to May 2033, with \$67,500 to be refinanced in 2033, payable in annual installments of \$13,500 thereafter, plus interest, maturing in fiscal 2033	965,600	1,029,750
MFC debenture, bearing interest from 1.20% to 3.21%, payable in annual instalments of \$95,875 to May 2022, \$80,875 to 2032, with \$79,375 refinanced in 2032 payable in annual installments of \$15,875 thereafter, plus interest, maturing in fiscal 2033	1,175,750	1,271,625
MFC debenture, bearing interest from 1.15% to 3.48%, payable in annual instalment of \$111,617 to May 2021, \$109,612 thereafter, plus interest, maturing in fiscal 2032	1,319,399	1,431,016
MFC debenture, bearing interest from 3.21% to 4.89%, payable in annual instalment of \$61,400, plus interest, maturing in fiscal 2020	-	61,400
MFC debenture, bearing interest from 3.15% to 4.50%, payable in annual instalment of \$85,200, plus interest, maturing in fiscal 2021	85,200	170,400
MFC debenture, bearing interest from 2.49% to 4.21%, payable in annual instalment of \$34,800, plus interest, maturing in fiscal 2022	69,600	104,400
MFC debenture, bearing interest from 1.93% to 3.48%, payable in annual instalment of \$13,000, plus interest, maturing in fiscal 2023	39,000	52,000
MFC debenture, bearing interest from 1.33% to 3.49%, payable in annual instalment of \$36,733, plus interest, maturing in fiscal 2029	330,602	367,335
MFC debenture, bearing interest from 1.25% to 3.80%, payable in annual instalment of \$56,733, plus interest, maturing in fiscal 2030	567,335	624,068
MFC debenture, bearing interest from 1.25% to 3.79%, payable in annual instalment of \$91,333 to June 2025, \$57,333 thereafter, plus interest, maturing in fiscal 2031	834,668	926,001
	<u>6,363,254</u>	<u>6,037,995</u>



**Summary of significant accounting policies** (continued)

**Long-term debt** (continued)

Principal repayments required during the next five years are as follows:

	\$
Year ending March 31, 2021	643,246
2022	558,046
2023	521,246
2024	493,246
2025	493,246

All long-term debt outstanding at year-end has been authorized by the Department of Municipal Affairs and Housing.

Subsequent to March 31, 2020, the Town placed an additional debenture with Municipal Finance Corporation totalling \$1,613,425 to finance streets, sidewalks, storm & sanitary sewer and shoreline protection assets.

Town of Wolfville  
Notes to Consolidated Financial Statements ... *continued*  
For the year ended March 31, 2020

**6 Tangible capital assets**

	Cost March 31, 2019 \$	Additions \$	Disposals \$	Cost March 31, 2020 \$	Accumulated depreciation 2019 \$	Adjustments \$	Amortization expense \$	Accumulated depreciation 2020 \$	Net book value \$
<b>Town General Capital</b>									
Land	1,397,548			1,397,548	-		-	-	1,397,548
Land improvements	3,266,868	796,583	(265,661)	3,797,790	1,639,411	(233,782)	159,554	1,565,183	2,232,607
Buildings and structures	3,810,917			3,810,917	1,771,074		89,486	1,860,560	1,950,357
IT infrastructures	147,695			147,695	137,952		8,101	146,053	1,642
Equipment	547,715	154,298		702,013	213,171		61,152	274,323	427,690
Traffic lights and poles	176,385	31,739		208,124	82,587		7,992	90,579	117,545
Sewer systems	7,527,000	748,832	(74,066)	8,201,766	2,966,055	(53,184)	159,982	3,072,853	5,128,913
Sewer plant(s)	1,126,873	110,014		1,236,887	747,751		30,285	778,036	458,851
Sidewalks	1,229,310	271,400	(23,293)	1,477,417	535,393	(22,616)	56,354	569,131	908,286
Streets	10,830,130	1,153,327	(119,812)	11,863,645	4,324,730	(87,831)	436,569	4,673,468	7,190,177
Vehicles and heavy equipment	3,871,352	1,075,599	(72,250)	4,874,701	2,601,682	(57,031)	385,790	2,930,441	1,944,260
	33,931,793	4,341,792	(555,082)	37,718,504	15,019,806	(454,444)	1,395,265	15,960,627	21,757,876
<b>Water Utility</b>									
Land and land rights									
Source of supply	15,226			15,226				-	15,226
Structures and improvements									
Source of supply	609,016			609,016	248,055		10,374	258,429	350,587
Power and pumping	85,066			85,066	44,953		1,106	46,059	39,007
Dist. Reservoirs and standpipes	1,845,986			1,845,986	639,643		23,859	663,502	1,182,484
Equipment									
Pumping	235,859			235,859	214,813		3,507	218,320	17,539
Water treatment	93,348			93,348	89,673		1,104	90,777	2,571
Transportation	28,079	9,926		38,004	28,079		1,985	30,064	7,941
Tools and work equipment	325,509			325,509	325,509		-	325,509	-
Office furniture and equipment	21,378			21,378	21,378		-	21,378	-
Mains									
Transportation	734,962	195,076		930,038	373,135		12,091	385,226	544,812
Distribution	6,138,201	123,667	(4,460)	6,257,408	1,345,823	(4,023)	78,596	1,420,396	4,837,012
Services	63,748			63,748	34,753		1,274	36,027	27,721
Meters	382,072	25,327		407,399	271,735		8,180	279,915	127,484
Hydrants	158,415	5,736	(845)	163,306	84,916	(571)	3,018	87,363	75,943
	10,736,865	359,732	(5,305)	11,091,291	3,722,465	(4,594)	145,094	3,862,965	7,228,327
	44,668,658	4,701,524	(560,387)	48,809,795	18,742,271	(459,038)	1,540,359	19,823,592	28,986,203

## 7 Pension plans

### Defined benefit plan — Deferred Pension Plan Asset

The Town established a pension plan for a retired town clerk to provide for pension benefits based upon years of service. The most recent actuarial valuation for funding purposes was January 1, 2018.

The significant actuarial assumptions adopted in measuring the Town's accrued benefit obligation as at March 31, 2019 are as follows:

Expected long-term rate of return on plan assets	4%
Rate of compensation increase	1.75%

There were no significant changes to the plan during the year.

All plan assets are held in funds administered by Standard Life. The Town's current period benefit cost was \$nil (2019 - \$nil).

	2020 \$	2019 \$
<b>Accrued benefit obligation – Closing balance</b>	445,500	452,700
<b>Pension fund assets – Closing balance</b>	389,400	424,100
Plan deficit	(56,100)	(28,600)
Unamortized actuarial losses	54,500	30,400
<b>Net pension asset (liability) calculated</b>	(1,600)	1,800
<b>Net pension asset (liability) recorded</b>	-	-

### Defined contribution plan

All of the Town's full-time employees, as well as part-time employees meeting certain requirements, are members of a defined contribution pension plan. The Town's obligation is to contribute 6% of employees' earnings to the pension plan.

During the year, the Town's required contribution was \$139,992 (2019 - \$123,437) to the plan.

## 8 Remuneration and expenses

The total remuneration paid to member of the council and senior management official is as follows:

	2020 \$	2019 \$
Mayor Cantwell	38,720	33,994
Deputy Mayor/Councillor MacKay	23,485	19,638
Councillor/Deputy Mayor Donovan	21,270	19,985
Councillor Brian	21,270	18,634
Councillor Elliott	21,270	18,634
Councillor Oldham	21,270	18,634
Councillor Proudfoot	21,270	18,634
	<u>168,555</u>	<u>148,153</u>
<b>Chief Administrative Officer</b>	<u>138,970</u>	<u>131,384</u>

## 9 Rate of return on rate base

For the year ended March 31, 2020, the Water Utility had a rate of return on rate base of 2.87% (2019 - 2.62%).

## 10 Segmented information

The Town is a diversified municipal government institution that provides a wide range of services to its citizens. For management reporting purposes, the Government's operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

Town services are provided by departments and their activities are reported in those segments. The following departments have been separately disclosed in the segmented information along with the services they provide:

### **General government services**

Includes the Mayor and Council, the CAO's office, human resources, finance and information technology. Council collectively determines policies to be administered by Town employees, Boards and Commissions; and establishes the direction and approves matters in conducting Town affairs. The administrative departments assist Council with the development of policies and ensure proper management and utilization of financial resources in a legally correct and responsible way, following all guidelines as they pertain to municipal finance.

### **Protective services**

Provides police protection through contracted service with the Royal Canadian Mounted Police; enforcement of bylaws through Bylaw Enforcement Officer; fire protection by a volunteer based department; supports both local and regional emergency measures organizations; and includes other protective services for animal control and crosswalk guards.

### **Transportation services**

Provides the administration and provision of engineering and works; provides services to maintain the roadway systems, the waste water systems and street lighting; and preserves the investment made in infrastructure and equipment.

### **Environmental health services**

Provides sanitary sewer collection and treatment service; collection of solid waste and recyclables in an efficient and environmentally friendly manner.

### **Environmental development services**

Provides civic planning for future development and administers the building inspection services for the Town; contributes to regional planning; and promotes tourism and economic development activities.

### **Recreational and cultural services**

Provides and facilitates quality leisure services for citizens of all ages in the Town; provides the widest possible variety of constructive leisure pursuits including parks, trails, tennis, soccer and playground facilities; and provides for cultural facilities such as a library and museum.

### **Water services**

The Wolfville Water Utility provides the delivery of drinking water through the supply, pumping, treatment and distribution of water to its users.

Certain allocation methodologies are employed in the preparation of the segmented financial information. The General Operating Fund reports on municipal services that are funded primarily by property taxation and rates. The Wolfville Water Operating Fund reports on municipal services that are funded primarily by water rates.

The accounting policies used in these separate segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 2.

## 11 Cash capital reserves

	2020 \$	2019 \$
<b>Source of funds</b>		
External sources		
Federal gas tax grant	655,303	335,199
Interest earned	72,074	47,802
Contributions/donations	15,982	6,735
Internal sources		
Allocation from Town Operating Fund	948,300	898,800
Allocation from Water Operating Fund – Depreciation	145,094	137,699
	<u>1,836,753</u>	<u>1,426,235</u>
<b>Use of funds</b>		
Capital project funding – Town Capital	2,397,500	506,900
Capital project funding – Water Capital	-	98,082
	<u>2,397,500</u>	<u>604,982</u>
<b>Net (decrease) increase to capital reserves</b>	(560,747)	821,253
<b>Balance – Beginning of year</b>	<u>3,685,247</u>	<u>2,863,994</u>
<b>Balance – End of year</b>	<u>3,124,500</u>	<u>3,685,247</u>

## 12 Contingency

The town guaranteed its share of the loans taken by the Valley Waste Resource Management Authority for purposes of capital projects. The Town is only required to make payments on these debentures if Valley Waste Resource Management Authority defaults on their repayment obligations. The Minister of Municipal Affairs has authorized all loan guarantees.

The details of the guarantees are:

Debenture number and date	Principal and interest		
	outstanding \$	Share %	Amount \$
36A-1     June 5, 2014	638,655	6.47	41,321
37A-1     May 16, 2016	1,215,092	6.47	78,507
38A-1     November 9, 2017	528,951	6.46	43,827
39A-1     May 30, 2018	73,718	6.5	<u>6,089</u>
			<u>169,744</u>

**13 Budget figures**

Public Sector Accounting Standards require a comparison of the results for the period with those originally planned on the same basis as that used for actual results. The fiscal plan in the consolidated statement of operations and consolidated statement of change in net debt has been adjusted to be on a consistent basis as actual results. Below is a reconciliation of the figures from the approved fiscal plan to the fiscal plan per the consolidated financial statements. Adjustments consist of amortization of tangible capital assets:

	<b>Approved Fiscal Plan</b>	<b>Adjustments</b>	<b>Fiscal Plan per Consolidated Financial Statements</b>
Taxes	\$ 7,216,800	\$	\$ 7,216,800
Grants in lieu of taxes	992,500		992,500
Sales of services	849,400	(80,000)	769,400
Other revenue from own sources	197,600		197,600
Unconditional transfers from other governments	71,100		71,100
Conditional transfers from other governments	436,000		436,000
Metered sales	718,800		718,800
Sprinkler services	8,300		8,300
Other	<u>30,900</u>		<u>30,900</u>
	<u>10,521,400</u>	<u>(80,000)</u>	<u>10,441,400</u>
Expenditures			
General government services	1,534,300	55,000	1,589,300
Protective services	2,055,600	27,900	2,083,500
Transportation services	1,603,600	729,200	2,332,800
Environmental health services	878,900	205,800	1,084,700
Environmental development services	905,600	84,900	990,500
Recreational and cultural services	887,500	15,900	903,400
Water			
Power and pumping	121,200		121,200
Treatment	115,100		115,100
Transmission and distribution	252,800		252,800
Administrative	241,900		241,900
Interest and other debt charges	16,100		16,100
Amortization	<u>158,300</u>		<u>158,300</u>
	<u>8,770,900</u>	<u>1,118,700</u>	<u>9,889,600</u>
Annual surplus	\$ <u>1,750,500</u>	\$ <u>(1,198,700)</u>	\$ <u>551,800</u>

Town of Wolfville  
Notes to Consolidated Financial Statements ... *continued*  
For the year ended March 31, 2020

14 Segment disclosure	General				Environmental	Recreation	Water	2019 Consolidated \$	2018 Consolidated \$
	Government	Protective	Transportation	Environmental	Development	and Cultural	Utility		
	Services	Services	Services	Health Services	Services	Services	Services		
	\$	\$	\$	\$	\$	\$	\$		
<b>Revenue</b>									
Taxes	6,787,976	404,373	-	-	101,546	-	-	7,293,895	6,979,010
Grants in lieu of taxes	981,513	-	-	-	-	-	-	981,513	992,920
Sale of services	1,750	286,300	8,500	434,837	3,455	61,627		796,469	795,424
Other revenue from own sources	266,455	54,896	(82,662)		26,821	1,092	(711)	265,891	340,828
Unconditional transfers from other governments	71,037	-	-	-	-	-	-	71,037	71,014
Conditional transfers from governments and others	350	34,918	321,901	35,581	76,137	145,113	-	614,000	413,386
Metered sales	-	-	-	-	-	-	709,143	709,143	664,292
Sprinkler services	-	-	-	-	-	-	10,817	10,817	8,883
Other	-	-	-	-	-	-	40,603	40,603	32,902
Total Revenues	8,109,081	780,487	247,739	470,418	207,959	207,832	759,852	10,783,368	10,298,659
<b>Expenses</b>									
Salaries, wages, and benefits	638,309	189,176	495,641	102,230	610,626	583,265	329,982	2,949,229	2,744,124
Contracted Services	16,607	1,494,206	318,807	75,490	69,583	60,706	108,576	2,143,975	2,115,016
Purchases of goods & services from public sector	76,732	9,349	168,317	542,931	(3,202)	-	-	794,127	830,259
Materials, goods, supplies, and utilities	167,732	226,751	355,537	175,417	36,350	216,836	311,840	1,490,463	1,321,445
Grants and transfers to organizations	172,922	-	-	-	100,000	70,400	-	343,322	313,427
Other Expenses	395,244	59,417	5,070	-	28,865	10,393	17,903	516,892	537,541
Interest on Long term debt	15,375	4,852	130,746	14,044	251	7,951	22,322	195,541	177,901
Amortization	34,021	201,604	778,642	224,943	118,836	37,219	145,094	1,540,359	1,336,371
Total Expenditures	1,516,942	2,185,355	2,252,760	1,135,055	961,309	986,770	935,717	9,973,908	9,376,084
Annual Surplus (deficit)	6,592,139	(1,404,868)	(2,005,021)	(664,637)	(753,350)	(778,938)	(175,865)	809,460	922,575

## 15 Subsequent events

Since March 31, 2020, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of nonessential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions. As a result of COVID-19, the Town has seen lower collections on interim billing roughly 71% received to date compared to 82% in prior year. Along with this, the Town has stopped charging interest on overdue taxes and utility until September 30, 2020.

In order to offset these losses, the Town has created savings in expenditures and estimated savings based on gradual return to normal operations. As of May 31<sup>st</sup>, the Town has realized savings of approximately \$110,000 in the area of salary, wages, stipends, and benefits. Based on continued return to work being carried out, there will be additional savings estimated of \$191,000.

The Town has determined that these events are non-adjusting subsequent events. Accordingly, the financial position and results of operations as of and for the year ended March 31, 2020 have not been adjusted to reflect their impact. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the Town for future periods.



Town of Wolfville  
Schedule of the Consolidated Statement of Operations  
For the year ended March 31, 2020

	<b>Budget 2020 \$</b>	<b>Actual 2020 \$</b>	<b>Actual 2019 \$</b>
<b>Taxes</b>			
Assessable property			
Residential	6,007,200	6,005,858	5,756,291
Commercial			
Commercial property	1,192,600	1,195,953	1,159,912
BID area rate	100,000	101,546	105,583
Resource	10,900	10,198	9,480
Fire protection area rate	408,000	404,373	365,970
	<u>7,718,700</u>	<u>7,717,928</u>	<u>7,397,236</u>
Business property			
Based on revenue (Aliant)	20,000	20,204	20,280
Nova Scotia Power Inc. (GILT)	3,600	4,285	3,668
NSPI (HST rebate)	45,400	44,328	55,525
	<u>69,000</u>	<u>68,817</u>	<u>79,473</u>
<b>Deed transfer tax</b>	<u>340,000</u>	<u>427,936</u>	<u>385,183</u>
<b>Total tax levied</b>	<u>8,127,700</u>	<u>8,214,681</u>	<u>7,861,892</u>
Taxes collected on behalf of others			
Regional school board	(763,900)	(763,704)	(738,012)
Provincial correctional service	(82,000)	(81,976)	(81,626)
Regional housing authority	(40,000)	(50,786)	(38,924)
Regional library board	(25,000)	(24,320)	(24,320)
	<u>(910,900)</u>	<u>(920,786)</u>	<u>(882,882)</u>
	<u>7,216,800</u>	<u>7,293,895</u>	<u>6,979,010</u>
<b>Grants in lieu of taxes</b>			
Federal government agencies (Post office)	20,500	20,558	20,615
Provincial government			
Property of supported institution (Acadia University)	972,000	960,955	972,305
	<u>992,500</u>	<u>981,513</u>	<u>992,920</u>
<b>Sales of services</b>			
General government	1,200	1,750	2,200
Protective services	286,600	286,300	291,900
Transportation	10,000	8,500	7,100
Environmental health	432,000	434,837	404,347
Environmental development	600	3,455	49,187
Recreation, tourism and cultural	39,000	61,627	40,690
	<u>769,400</u>	<u>796,469</u>	<u>795,424</u>

Town of Wolfville  
Schedule of the Consolidated Statement of Operations ... *continued*  
For the year ended March 31, 2020

	Budget 2020 \$	Actual 2020 \$	Actual 2019 \$
<b>Other revenue from sources</b>			
Licenses and permits	23,500	29,753	19,820
Fines and fees	36,000	49,389	46,032
Rentals	23,100	18,756	19,765
Interest on investments	25,000	147,476	80,608
Interest on taxes and charges	65,000	74,511	68,453
Gain (loss) on disposal capital assets	20,000	(85,349)	54,015
Miscellaneous	5,000	31,355	52,135
	<u>197,600</u>	<u>265,891</u>	<u>340,828</u>
<b>Unconditional transfers from other governments</b>			
Provincial government			
Municipal Grant Act – Equalization	70,000	69,869	69,869
Farm property acreage	1,100	1,168	1,145
	<u>71,100</u>	<u>71,037</u>	<u>71,014</u>
<b>Conditional transfers from other governments and organizations</b>			
Federal government			
Federal gas tax program	316,900	316,900	335,199
Other federal	-	5,637	5,480
Provincial government			
Capital project grants	-	-	18,752
Other provincial	31,600	139,452	14,395
Other	87,500	152,011	39,560
	<u>436,000</u>	<u>614,000</u>	<u>413,386</u>

Town of Wolfville  
Schedule of the Consolidated Statement of Operations ... *continued*  
For the year ended March 31, 2020

	Budget 2020 \$	Actual 2020 \$	Actual 2019 \$
<b>General government services</b>			
Legislative			
Mayor remuneration	37,700	38,721	34,000
Council remuneration	127,200	130,134	115,122
Other expenses	41,600	40,612	38,309
	<u>206,500</u>	<u>209,467</u>	<u>187,431</u>
General administrative			
Administrative	1,027,700	991,778	922,405
Audit	18,000	16,647	15,841
Taxation			
Reduced taxes	107,600	104,172	103,527
Transfer provincial assessments	77,000	76,732	76,005
	<u>1,230,300</u>	<u>1,189,329</u>	<u>1,117,778</u>
Debt charges			
Interest and other debt charges	10,000	15,375	9,073
Valuation allowances			
Doubtful receivables other	-	-	-
	<u>2,500</u>	<u>-</u>	<u>-</u>
Other general government services			
Grants to organizations	100,000	68,750	33,250
Loss on impairment of asset – WIP	-	-	-
	<u>100,000</u>	<u>68,750</u>	<u>33,250</u>
Amortization			
	<u>40,000</u>	<u>34,021</u>	<u>39,957</u>
	<u>1,589,300</u>	<u>1,516,942</u>	<u>1,387,489</u>

Town of Wolfville  
 Schedule of the Consolidated Statement of Operations ... *continued*  
 For the year ended March 31, 2020

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	Budget 2020 \$	Actual 2020 \$	Actual 2019 \$
<b>Protective services</b>			
Contracted service police	1,462,900	1,442,413	1,420,986
By-law enforcement	109,900	104,208	97,103
Building maintenance	10,000	5,750	8,692
Other	9,500	4,417	8,193
	<hr/> 1,592,300	<hr/> 1,556,788	<hr/> 1,534,974
Fire protection			
Firefighting	<hr/> 345,500	<hr/> 380,808	<hr/> 353,004
Emergency measures	<hr/> 10,800	<hr/> 9,349	<hr/> 21,648
Debt charges	<hr/> 5,300	<hr/> 4,852	<hr/> 6,562
Other	<hr/> 32,500	<hr/> 31,954	<hr/> 30,385
Amortization	<hr/> 97,100	<hr/> 201,604	<hr/> 97,087
	<hr/> 2,083,500	<hr/> 2,185,355	<hr/> 2,043,660

Town of Wolfville  
Schedule of the Consolidated Statement of Operations ... *continued*  
For the year ended March 31, 2020

	Budget 2020 \$	Actual 2020 \$	Actual 2019 \$
<b>Transportation services</b>			
Common services			
Administration	113,600	98,882	98,407
Buildings and equipment	70,600	67,267	56,308
	<u>184,200</u>	<u>166,149</u>	<u>154,715</u>
Road transport			
Roads and streets	1,009,400	911,674	1,066,229
Street lighting	32,000	26,712	27,233
Traffic services	68,900	59,231	39,792
Other road transport	22,900	11,289	11,632
	<u>1,133,200</u>	<u>1,008,906</u>	<u>1,144,886</u>
Public transport	<u>152,700</u>	<u>168,317</u>	<u>188,499</u>
Debt charges	<u>133,500</u>	<u>130,746</u>	<u>120,443</u>
Amortization	<u>729,200</u>	<u>778,642</u>	<u>729,193</u>
	<u>2,332,800</u>	<u>2,252,760</u>	<u>2,337,736</u>
<b>Environmental health services</b>			
Sewage collection and disposal			
Administration	25,000	49,032	27,700
Sewage collection	117,900	104,449	93,497
Sewage lift stations	47,400	45,967	26,739
Sewage treatment	130,000	132,228	133,792
	<u>320,300</u>	<u>331,676</u>	<u>281,728</u>
Garbage and waste collection and disposal			
Garbage and waste collection	520,200	542,931	515,526
Other	28,900	21,461	13,635
	<u>549,100</u>	<u>564,392</u>	<u>529,161</u>
Debt charges	<u>9,500</u>	<u>14,044</u>	<u>12,003</u>
Amortization	<u>205,800</u>	<u>224,943</u>	<u>205,829</u>
	<u>1,084,700</u>	<u>1,135,055</u>	<u>1,028,721</u>

Town of Wolfville  
Schedule of the Consolidated Statement of Operations ... *continued*  
For the year ended March 31, 2020

	Budget 2020 \$	Actual 2020 \$	Actual 2019 \$
<b>Environmental development services</b>			
Planning and zoning	548,100	531,029	459,446
Community development			
Transfer to Regional Development	-	-	22,766
Grant – Business Development Corp	100,000	100,000	100,000
Transfer to Valley Community Fibre	1,500	(3,202)	5,814
	<u>647,600</u>	<u>627,827</u>	<u>588,026</u>
Community development administration	<u>144,900</u>	<u>142,576</u>	<u>121,780</u>
Tourism	<u>85,000</u>	<u>71,819</u>	<u>75,722</u>
Debt charges	<u>300</u>	<u>251</u>	<u>511</u>
Amortization	<u>110,700</u>	<u>118,836</u>	<u>110,727</u>
	<u>990,500</u>	<u>961,309</u>	<u>896,766</u>
<b>Recreational and cultural services</b>			
Recreation			
Administration	181,500	181,643	114,959
Program expenses	67,600	78,106	60,061
Parks, playgrounds, and sports fields	456,000	520,620	440,535
Grants to organizations	68,900	60,400	66,650
Other	76,300	70,225	61,797
	<u>850,300</u>	<u>910,994</u>	<u>744,002</u>
Cultural buildings and facilities			
Library – Local branch	20,300	20,606	20,421
Museums and cemetery	10,000	10,000	10,000
	<u>30,300</u>	<u>30,606</u>	<u>30,421</u>
Debt charges	<u>6,900</u>	<u>7,951</u>	<u>7,719</u>
Amortization	<u>15,900</u>	<u>37,219</u>	<u>15,880</u>
	<u>903,400</u>	<u>986,770</u>	<u>798,022</u>

Town of Wolfville  
 Schedule of the Consolidated Statement of Operations ... *continued*  
 For the year ended March 31, 2020

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	Budget 2020 \$	Actual 2020 \$	Actual 2019 \$
<b>Administrative</b>			
Salary and benefits	168,000	173,366	170,598
General office expenses	41,900	12,920	11,224
Audit	6,000	5,500	5,500
Building and vehicle expenses	20,000	66,426	66,191
Doubtful accounts recovery	1,000	-	-
Training and travel	5,000	936	3,787
	<hr/> 241,900	<hr/> 259,148	<hr/> 257,300

Town of Wolfville  
Schedule of Water Utility Operating Fund  
Consolidated Statement of Operations  
For the year ended March 31, 2020

	Budget 2020 \$	Actual 2020 \$	Actual 2019 \$
<b>Revenue</b>			
Metered sales	718,800	709,143	664,292
Public fire protection	408,100	408,077	382,417
Sprinkler services	8,300	10,817	8,883
Other	30,900	40,603	34,102
	<u>1,166,100</u>	<u>1,168,640</u>	<u>1,089,694</u>
<b>Expenditures</b>			
	-	-	-
Power and pumping	121,200	156,509	112,171
Treatment	115,100	149,336	98,128
Transmission and distribution	252,800	203,307	256,798
Administrative	241,900	259,148	257,300
Amortization	158,300	145,095	137,699
Taxes	57,200	55,866	56,002
	<u>946,500</u>	<u>969,261</u>	<u>918,098</u>
<b>Non-operating expenditures</b>			
Debt-charges	112,500	112,475	98,975
Principal	15,600	22,269	21,519
Interest	500	54	75
Other debt changes	70,000	35,252	70,000
Capital expenditures out of operations	45,000	45,000	-
	<u>243,600</u>	<u>215,050</u>	<u>190,569</u>
<b>Excess of revenue over expenditures (expenditures over revenue)</b>	<u>(24,000)</u>	<u>(15,671)</u>	<u>(18,973)</u>
<b>Surplus – Beginning of year</b>		924,416	943,389
Transfer to Water Capital Fund		<u>(324,479)</u>	-
<b>Surplus – End of year</b>		<u>584,266</u>	<u>924,416</u>



Town of Wolfville  
Schedule of Water Utility Operating Fund  
Consolidated Statement of Financial Position  
As at March 31, 2020

	2020 \$	2019 \$
<b>Assets</b>		
<b>Current assets</b>		
Cash	551,260	646,412
Receivables		
Rates, net of allowance for doubtful accounts	153,171	141,591
Other		-
Own funds and agencies		
Town Capital Fund	29,189	-
Town Operating Fund		9,837
Water Capital Fund		151,700
Prepaid expenses	3,670	2,530
Work-in-process	-	12,449
Inventory, at cost	24,978	23,133
	762,268	987,652
<b>Liabilities</b>		
<b>Current liabilities</b>		
Payables and accruals	79,973	43,505
Customer deposits	19,704	18,954
Own funds and agencies		
Town Capital Fund	-	781
Town General Operating Fund	78,328	-
	178,005	63,240
<b>Surplus</b>	584,266	924,416
	762,271	987,656

Town of Wolfville  
 Schedule of Water Utility Capital Fund  
 Consolidated Statement of Financial Position  
 As at March 31, 2020

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	2020 \$	2019 \$
<b>Assets</b>		
<b>Current assets</b>		
Cash	239,111	94,016
Utility plant and equipment	11,091,292	10,736,865
	<u>11,330,403</u>	<u>10,830,881</u>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Due to Water Operating Fund	-	151,700
Long-term debt	737,350	698,125
<b>Accumulated allowance for depreciation</b>	<u>3,862,965</u>	<u>3,722,465</u>
<b>Equity</b>		
Reserve fund balance	239,111	94,016
Investment in capital assets	6,490,977	6,164,575
	<u>6,730,088</u>	<u>6,258,591</u>
	<u>11,330,403</u>	<u>10,830,881</u>

Town of Wolfville  
Schedules of Water Utility Capital Fund  
Consolidated Statement of Investment in Capital Assets  
For the year ended March 31, 2020

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	2020 \$	2019 \$
<b>Balance – Beginning of year</b>	<u>6,164,575</u>	<u>6,037,724</u>
<b>Add:</b>		
Term debt retired	112,475	98,975
Loss on disposal of tangible capital assets	(711)	(2,507)
Capital from Capital Reserve	-	98,082
Capital from operations	324,479	-
	<u>35,253</u>	<u>70,000</u>
	<u>471,496</u>	<u>264,550</u>
<b>Less:</b>		
Amortization of capital assets	145,094	137,699
	<u>145,094</u>	<u>137,699</u>
<b>Balance – End of year</b>	<u>6,490,977</u>	<u>6,164,575</u>

Town of Wolfville  
Trust Fund Balance Sheet  
As at March 31, 2020

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						2020	2019
	South Mountain Nature Trust	Luc Massery Trust	Jessie L. Bishop Trust	Doug Cochrane Trust	Chipman Jefferson Trust	Total	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Assets</b>							
Cash	28	5,117		69		5,214	5,114
Account receivable					51,830	51,830	50,884
Dominion of Canada bonds 3% perpetual			100			100	100
	28	5,117	100	69	51,830	57,144	56,098
<b>Liabilities</b>							
Reserves	28	5,117	100	69	51,830	57,144	56,098

Town of Wolfville  
Statement of Trust Fund Reserve  
For the year ended March 31, 2020

						2020	2019
	South Mountain Nature Trust	Luc Massery Trust	Jessie L. Bishop Trust	Doug Cochrane Trust	Chipman Jefferson Trust	Total	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Balance – Beginning of year</b>	27	5,018	100	69	50,875	56,089	55,216
<b>Revenues</b>							
Investment income	1	99			955	1,055	937
<b>Expenses</b>							
Sundry adjustment						-	15
Bank fees						-	40
	-	-	-	-	-	-	55
	28	5,117	100	69	51,830	57,144	56,098